



RD Homeschool LTD Online Tuition Compliance Policy 2025 - 2026

At RD Homeschool LTD, we are committed to maintaining the highest standards of compliance with all applicable laws, regulations, and best practices. This Compliance Policy outlines the principles and procedures to ensure that our online tuition services operate in a legally and ethically responsible manner.

1. Purpose

- **Objective:** To ensure that all activities and operations of RD Homeschool LTD comply with relevant laws, regulations, and ethical standards.
- **Scope:** This policy applies to all staff members, tutors, students, and parents/guardians involved in RD Homeschool LTD's online tuition services.

2. Legal and Regulatory Compliance

- **Applicable Laws:** RD Homeschool LTD will comply with all applicable UK laws and regulations, including but not limited to those related to education, data protection, and child safeguarding.
- **Data Protection:** We adhere to the General Data Protection Regulation (GDPR) to ensure the privacy and security of all personal data collected during our operations.
- **Child Protection:** Compliance with the Children Act 1989 and the Keeping Children Safe in Education (KCSIE) guidelines is mandatory. All staff and tutors must undergo appropriate safeguarding training and background checks (e.g., DBS checks).

3. Ethical Standards

- **Integrity:** All staff and tutors are expected to act with integrity, honesty, and transparency in all interactions and operations.
- **Professional Conduct:** Maintaining a professional and respectful environment is essential. Discrimination, harassment, and any form of unethical behaviour are strictly prohibited.
- **Conflict of Interest:** Staff and tutors must avoid situations where personal interests conflict with the interests of RD Homeschool LTD. Any potential conflicts must be disclosed to management immediately.

4. Operational Compliance

- **Curriculum and Instruction:** Our curriculum and instructional methods will comply with the national educational standards and guidelines.
- **Technology Use:** Compliance with our Technology Usage Policy ensures that all technology used in online tuition is secure, reliable, and used responsibly.
- **Health and Safety:** Ensuring the health and safety of students and staff during online sessions, including ergonomic best practices and addressing any mental health concerns.



5. Reporting and Accountability

- Reporting Violations: All staff, tutors, students, and parents/guardians are encouraged to report any suspected violations of this policy. Reports can be made confidentially to the Designated Safeguarding Lead (DSL) or another senior staff member.
- Investigation: All reported violations will be investigated promptly and thoroughly. Appropriate actions will be taken based on the findings of the investigation.
- Disciplinary Actions: Violations of this policy may result in disciplinary actions, including warnings, suspension, or termination of employment or services.

6. Training and Awareness

- Regular Training: All staff and tutors will receive regular training on compliance-related topics, including legal requirements, ethical standards, data protection, and child safeguarding.
- Awareness Programs: Continuous awareness programs will be conducted to ensure that all participants understand the importance of compliance and their responsibilities.

7. Documentation and Record Keeping

- Accurate Records: RD Homeschool LTD will maintain accurate and up-to-date records of all compliance-related activities, including training, background checks, and investigations.
- Confidentiality: All records will be handled with strict confidentiality and stored securely to protect the privacy of individuals involved.

8. Review and Improvement

- Regular Review: This policy will be reviewed annually or whenever there are significant changes in laws, regulations, or best practices.
- Continuous Improvement: Feedback from staff, tutors, students, and parents/guardians will be used to continuously improve our compliance practices.

Thank you for your commitment to maintaining the highest standards of compliance at RD Homeschool LTD. If you have any questions or require further clarification, please do not hesitate to contact us at contact@rdhomeschool.com.