



## RD Homeschool LTD Online Tuition Child Protection Policy 2025 - 2026

At RD Homeschool LTD, the safety and well-being of our students are our highest priorities. This Child Protection Policy outlines our commitment to protecting children from harm and ensuring a safe online learning environment.

### 1. Introduction

- Purpose: The purpose of this policy is to ensure that all students participating in online tuition with RD Homeschool LTD are protected from harm, abuse, and neglect.
- Scope: This policy applies to all staff members, tutors, volunteers, and anyone involved in the provision of online tuition services.

### 2. Key Principles

- Best Interests of the Child: The welfare of the child is paramount. All actions taken by RD Homeschool LTD will prioritise the best interests of the child.
- Zero Tolerance: We have a zero-tolerance policy towards any form of abuse or exploitation.
- Confidentiality: All concerns and reports regarding child protection will be handled with the utmost confidentiality, shared only with relevant authorities and individuals on a need-to-know basis.

### 3. Roles and Responsibilities

- Designated Safeguarding Lead (DSL): A senior staff member is appointed as the DSL responsible for overseeing the implementation of this policy and handling any child protection concerns. The DSL for RD Homeschool LTD is Sandra Dean ([s.dean@rdhomeschool.com](mailto:s.dean@rdhomeschool.com))
- Staff Training: All staff members and tutors will receive regular training on child protection, including recognising signs of abuse and appropriate reporting procedures.
- Code of Conduct: All staff members and tutors are required to adhere to a strict code of conduct that promotes a safe and respectful online learning environment.

### 4. Safe Online Environment

- Secure Platforms: Online tuition sessions will be conducted using secure and monitored platforms to ensure the safety and privacy of students.
- Recording Sessions: Sessions may be recorded for safeguarding purposes, with prior consent from parents/guardians.
- Parental Involvement: Parents/guardians are encouraged to be present or nearby during online sessions to provide additional oversight.

## 5. Recognising and Responding to Concerns

- Signs of Abuse: Staff members and tutors will be trained to recognise signs of physical, emotional, sexual abuse, and neglect.
- Reporting Concerns: Any concerns or suspicions of abuse must be reported immediately to the DSL. The DSL will take appropriate action, which may include contacting child protection services or law enforcement.
- Response Protocol: Upon receiving a report, the DSL will document the concern, assess the risk, and take necessary steps to protect the child. This may involve working with external agencies to ensure the child's safety.

## 6. Communication and Record Keeping

- Documentation: All reports and actions taken in response to child protection concerns will be documented accurately and securely.
- Confidentiality: Information related to child protection concerns will be shared only with relevant individuals and authorities, maintaining strict confidentiality.
- Feedback to Parents/Guardians: Parents/guardians will be kept informed of any concerns or actions taken, unless this compromises the child's safety.

## 7. Policy Review

- Regular Review: This policy will be reviewed annually or whenever there are significant changes in legislation or best practices. Department for Education's (DfE) statutory guidance titled "Keeping Children Safe in Education."
- Continuous Improvement: Feedback from staff, tutors, parents, and students will be used to continuously improve our child protection measures.

## 8. Contact Information

For any questions or concerns regarding this policy, please contact our Designated Safeguarding Lead:

Sandra Dean

[s.dean@rdhomeschool.com](mailto:s.dean@rdhomeschool.com)

Thank you for your cooperation and commitment to ensuring the safety and well-being of all students at RD Homeschool LTD.