



## **RD Homeschool LTD Online Tuition Cancellation Policy 2025- 2026**

At RD Homeschool LTD, we understand that circumstances can change, and we strive to be as flexible as possible. Please review our cancellation policy for online tuition below:

### **1. Cancellation by the Student**

- Notice Period: Students must provide at least 24 hours' notice to cancel a scheduled session without incurring a charge.
- Short Notice Cancellations: If a session is cancelled with less than 24 hours' notice, the full session fee will be retained.
- No-Shows: If a student does not show up for a scheduled session without prior notice, the full session fee will be retained.

### **2. Cancellation by the Tutor**

- If the tutor needs to cancel a session for any reason, they will provide as much notice as possible. The session will be rescheduled at a mutually convenient time, or the session fee will be refunded.

### **3. Emergency Cancellations**

- We understand that emergencies happen. If a cancellation is due to a genuine emergency, please inform us as soon as possible. These situations will be reviewed on a case-by-case basis. Students may be provided with an online recording of the missed lesson.

### **4. Refunds**

- Cancelled Sessions by Student: Refunds for cancelled sessions (when notice is given within the stipulated time) will be processed within 7 business days.
- Cancelled Sessions by Tutor: Refunds for sessions cancelled by the tutor will be processed within 7 business days.

### **5. Long-term Commitments**

- For students enrolled in long-term tuition plans, any changes to the regular schedule should be discussed and agreed upon with the tutor in advance.

### **6. Termination of Services**

- Either party may terminate the tutoring agreement with two weeks' written notice. Any prepaid sessions that occur after the notice period will be refunded.

### **7. Special Circumstances**

- In the event of prolonged illness or other unforeseen circumstances that prevent a student from continuing with their sessions, please contact us to discuss possible arrangements.

Thank you for understanding and adhering to our cancellation policy. If you have any questions or concerns, please do not hesitate to contact us at [contact@rdhomeschool.com](mailto:contact@rdhomeschool.com)